

# FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

## Regular Meeting AGENDA

Fountain Valley School District  
PDC Room  
10055 Slater Avenue  
Fountain Valley, CA 92708

August 24, 2023  
3:30 p.m.

Mr. Tony McCombs, Chairperson  
Mr. William Mullin, Vice Chairperson  
Mrs. Carol Davis, Member  
Mrs. Carmen Serna, Director Human Resources

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **APPROVAL OF AGENDA**

### GENERAL FUNCTIONS

1. **Introduction of Guests**
2. **Introduction of Staff**
3. **Reading and Approval of Minutes - Regular Meeting of the Personnel Commission, June 15, 2023**  
*(Attachment #1)* *Action*
4. **Agenda, Regular Meeting of the Board of Trustees, August 10, 2023**  
*(Attachment #2)* *Information*
5. **Minutes, Special Meeting of the Board of Trustees, May 20, 2023**  
*(Attachment #3)* *Information*
6. **Minutes, Regular Meeting of the Board of Trustees, June 15, 2023**  
*(Attachment #4)* *Information*
7. **Minutes, Regular Meeting of the Board of Trustees, June 22, 2023**  
*(Attachment #5)* *Information*
8. **Director's Report** *Information*

**9. Commissioner's Comments**

*Information*

**10. Public Comments**

Members of the community and staff are welcome to address the Personnel Commission on any item listed on the Agenda or Business or any other item or specific concern within the jurisdiction of the Personnel Commission. Speakers are requested to limit their presentation to four minutes.

**ADMINISTRATION**

**11. Eligibility Lists**

**Bus Driver, IA- Applied Behavior Analysis, Licensed Vocational Nurse, and ESP Assistant,**  
*(Attachments #6 -7)*

*Action*

**PERSONNEL**

**12. Job Announcements**

*(Attachments #8 -13)*

*Information*

**FINANCIAL**

**13. Nothing at this time.**

*Information*

**CLOSED SESSION**

**14. Closed Session**

The Commission may discuss one or more of the following topics in a Closed Session:

1. Personnel
2. Legal Advice

**NEXT MEETING**

**15. The next meeting of the Personnel Commission will be:**

**September 21, 2023  
3:30 p.m.  
Board Room**

**ADJOURNMENT**

**16. Adjournment**

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, PERSONNEL COMMISSION-REGULAR  
MEETING OF JUNE 15, 2023**

DATE: July 19, 2023

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Attached for your approval are the minutes of the Personnel Commission's regular June 15, 2023 meeting.

**RECOMMENDATION**

The Personnel Commission approves the minutes of the June 15, 2023, Personnel Commission regular meeting.

**Attachment #1**

# FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

## *REGULAR MEETING*

### MINUTES

June 15, 2023

3:30 p.m.

Mr. McCombs called the Regular Meeting of the Personnel Commission to order at 3:30 p.m. in the PDC Room at 10055 Slater Avenue, Fountain Valley, California 92708. Mrs. Davis led the Pledge of Allegiance.

Present for the entire meeting:

Mr. Tony McCombs, Chairperson  
Mr. William Mullin, Vice-Chairperson  
Mrs. Carol Davis, Member  
Mrs. Carmen Serna, Director Human Resources

## GENERAL FUNCTIONS

### Approval of Agenda

Mr. Mullin moved to approve the agenda as presented. Mrs. Davis seconded the motion. Motion carried.

### Introduction of Guests

Ms. Chris Olson, CSEA Vice-President, attended.

### Introduction of Staff

Ms. Johnson attended.

### Minutes, Regular Meeting of the Personnel Commission, April 27, 2023

Mrs. Davis moved to approve the minutes as presented. Automatic second due to the absence of Mr. Mullin. Motion carried.

### Minutes, Regular Meeting of the Personnel Commission, May 25, 2023

Mr. Mullin moved to approve the minutes as presented. Automatic second due to the absence of Mrs. Davis. Motion carried.

### Agenda, Special Meeting of the Board of Trustees, May 20, 2023

Presented as an information item only.

### Director's Report

Mrs. Serna shared that since the last meeting, we have held our classified celebration on May 25<sup>th</sup>. It was a wonderful event that gave us the opportunity to recognize our years of service, employees of the year, and our retirees. It was very special, and we had an opportunity to attend the pizza party hosted by CSEA. We are getting ready for summer school. We are holding Academic Summer School, which will be held at Cox this year. We currently have 488 students enrolled in this program. We have 29 classified staff members supporting this program. We are also offering Extended School Year at Courreges, and we have 190 students enrolled in this program. We have 35 classified staff members supporting this program. Thirdly, we have hired 30 classified staff members for Extended School Program Summer Camp. Mrs. Serna reminded everyone that this coming Monday is Juneteenth and a new holiday for our employees. She stated that we are coming up to the end of the school year, and our employees are working to close the year before summer break. She also reminded everyone that we do not have a Personnel Commission meeting in July. She wished everyone a great summer.

### **Commissioners' Comments**

Mrs. Davis inquired about the ongoing graduations Mrs. Serna attended. Mr. Mullin thanked everyone for a great job at the Classified Employee Night celebration and for all the behind the scene work necessary to make the event a success. He appreciates the level of communication and professionalism exhibited. He plans on attending the Talbert promotion. Mr. McCombs thanked Ms. Serna for her opening comments at the Classified Employee Night, which were very heartfelt.

### **Public Comments**

Ms. Olson stated that the Classified Employee Night was well organized, short, and everyone was recognized. It was a very successful event.

## **ADMINISTRATION**

### **Eligibility Lists**

Mr. Mullin moved to approve the eligibility lists for ESP Assistant, ESP Instructor, and School Office Manager. Mrs. Davis seconded the motion. Motion carried.

## **PERSONNEL**

### **Job Announcements**

No job announcements were presented or discussed.

## **FINANCIAL**

### **Personnel Commission Budget 2023-2024: Second Reading and Adoption**

The Personnel Commission participated in the second reading and review of the proposed 2023-2024 budget. Mrs. Davis moved to approve the 2023- 2024 budget as presented. Mr. Mullin seconded the motion. Motion carried.

### **Approval of 2023 2024 CODESP Invoice**

Mrs. Davis moved to approve the 2023 -2024 CODESP invoice as presented. Mr. Mullin seconded the motion. Motion carried.

### **Approval of 2023 2024 CSPCA Invoice**

Mr. Mullin moved to approve the 2023 -2024 CSPCA invoice as presented. Mrs. Davis seconded the motion. Motion carried.

### **Approval for the 2024 CSPCA Conference**

Mrs. Davis moved to approve the reasonable and necessary expenses for the 2023 -2024 CSPCA conference as presented. Mr. Mullin seconded the motion. Motion carried.

## **CLOSED SESSION**

No closed session.

## **NEXT MEETING**

The next meeting of the Personnel Commission will be:

**Regular Meeting:  
August 24, 2023, at 3:30 p.m.  
PDC Room**

**ADJOURNMENT**

The June 15, 2023, regular meeting of the Personnel Commission adjourned at 3:55 p.m.

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Mr. McCombs, Chairperson

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Mr. Mullin Vice-Chairperson

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **AGENDA OF THE BOARD OF TRUSTEES REGULAR  
MEETING OF AUGUST 10, 2023**

DATE: July 19, 2023

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Attached is the agenda for the regular meeting of the Board of Trustees on August 10, 2023.



**Thursday, August 10, 2023  
Regular Meeting**

**MEETING PROCEDURES**

**MEETING LOCATION:**

**Fountain Valley School District  
Board Room  
10055 Slater Avenue  
Fountain Valley, CA 92708**

**PUBLIC PARTICIPATION AND PUBLIC COMMENT PROCEDURES:**

The district board room will be open to the public. In-person public comment will be allowed as required by law.

**Public Comment Notice:** Any written or electronic communication provided by the public to the Board of Education may be considered a public record and subject to production under the Public Records Act. The produced record may include all names and detailed information contained in the communication.

**MISSION STATEMENT:**

Our mission is to promote a foundation for academic excellence, mastery of basic skills, responsible citizenship, and a desire by students to achieve their highest potential through a partnership with home and community.

**CONDUCT:**

The Board president shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group shall be grounds for the chair to terminate the privilege of addressing the Board. The Board may remove disruptive individuals and order the room cleared if necessary; in this case, members of the media not participating in the disturbance shall be allowed to remain, and individual(s) not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

**DISABILITY INFORMATION:**

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Public Information Officer/Executive Assistant to the Superintendent, Joy Moyers, at 714-843-3255.

**A. CALL TO ORDER -- 6:00 p.m.**

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**Subject**

**1. Roll Call**

Meeting Aug 10, 2023 - Regular Meeting

Category A. CALL TO ORDER -- 6:00 p.m.

Type Procedural

- Jeanne Galindo, President
- Steve Schultz, President Pro Tem
- Sandra Crandall, Clerk
- Dennis Cole, Member



- Phu Nguyen, Member

**Subject**                    **2. Agenda for August 10, 2023 Regular Board of Trustees Meeting**

Meeting                    Aug 10, 2023 - Regular Meeting

Category                    A. CALL TO ORDER -- 6:00 p.m.

Type                        Action

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**B. APPROVAL OF AGENDA**

**Subject**                    **1. Pledge of Allegiance**

Meeting                    Aug 10, 2023 - Regular Meeting

Category                    B. APPROVAL OF AGENDA

Type                        Procedural

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**C. CLOSED SESSION**

**Subject**                    **1. Personnel Matters: Government Code 54957 and 54957.1 Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.**

Meeting                    Aug 10, 2023 - Regular Meeting

Category                    C. CLOSED SESSION

Type                        Discussion, Procedural

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**D. STAFF REPORTS**

**Subject**                    **1. Pre-Funding Other Post Employment Benefits**

Meeting                    Aug 10, 2023 - Regular Meeting

Category                    D. STAFF REPORTS

Type                        Reports

**Background:**

Assistant Superintendent of Business Services, Christine Fullerton, and Director, Fiscal Services, Isidro Guerra will present to the Board of Trustees potential strategies for pre-funding Other Post-Employment Benefits (OPEB)

**Submitted by:**

Business Services

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**E. SPECIAL PRESENTATION**

**Subject**                    **1. Introduction of New Masuda Assistant Principal Jessica O'Malley**

Meeting                    Aug 10, 2023 - Regular Meeting

Category E. SPECIAL PRESENTATION

Type

**Background:**

Superintendent Dr. Katherine Stopp will join the Board of Trustees in congratulating Jessica O'Malley on her new role as Assistant Principal of Masuda Middle School.

**Submitted by:**

Superintendent

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## F. BOARD MEMBER REPORTS

**Subject** 1. Board Member Reports

Meeting Aug 10, 2023 - Regular Meeting

Category F. BOARD MEMBER REPORTS

Type Reports

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## G. PUBLIC COMMENTS

**Subject** 1. Public Comment

Meeting Aug 10, 2023 - Regular Meeting

Category G. PUBLIC COMMENTS

Type Information

*Members of the community and staff are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern.*

**To address the Board of Trustees, please comply with the procedures listed on the goldenrod form, *For Persons Wishing to Address the Board of Trustees*, and give the form to the Public Information Officer/Executive Assistant to the Superintendent.**

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## H. LEGISLATIVE ITEMS

**Subject** 1. Declaration of Need **REVISED**

Meeting Aug 10, 2023 - Regular Meeting

Category H. LEGISLATIVE ITEMS

Type Action

**Recommended Action** It is recommended that the Board of Trustees approves the revised Declaration of Need form for Fully Qualified Educators so that staffing can be completed with the best possible candidates, and we can retain our substitute teachers.

**Background:**

As of July 11, 2023, the Commission revised the form template for the required Declaration of Need starting with the 2023-2024 school year. The District is required to submit a new Declaration of Need using the updated documentation. Each year we file the Declaration of Need for Fully Qualified Educators with the California Commission on Teacher Credentialing. This Declaration shows estimated hiring needs for certain positions, which may require an emergency credential. We only estimate what we think we might need. We can adjust our estimates at any time during the school year. The Commission expects us to be within ten percent (10%) of what we actually request. We have never gone over that percentage.

**Submitted by:**  
Personnel Services

File Attachments  
[2023-2024 Declaration of Need \(form update\).pdf \(448 KB\)](#)

**Subject**                    **2. Board Policy 0420.4 Charter School Authorization (First Reading)**

Meeting                    Aug 10, 2023 - Regular Meeting

Category                    H. LEGISLATIVE ITEMS

Type                        Action

Fiscal Impact            No

Recommended Action    It is recommended the Board of Trustees approve Board Policy 0421.4 for First Reading.

**Background:**

In the continued effort to maintain a set of current board policies, it is necessary to bring policies to the Board of Trustees for revision due to changes in Education Code, statute or best practice. The California School Boards Association or the Orange County Department of Education informs the District of changes through alerts.

Board Policy 0421.4 was amended to include information in updated Education Codes pertaining to the oversight of charter schools by Local Educational Agencies.

**Submitted by:**  
Business Services

File Attachments  
[BP 0420.4 Charter School Authorizations.pdf \(152 KB\)](#)

**Subject**                    **3. Board Policy 0420.41 Charter School Oversight (First Reading)**

Meeting                    Aug 10, 2023 - Regular Meeting

Category                    H. LEGISLATIVE ITEMS

Type                        Action

Fiscal Impact            No

Recommended Action    It is recommended the Board of Trustees approve Board Policy 0421.41 for First Reading.

**Background:**

In the continued effort to maintain a set of current board policies, it is necessary to bring policies to the Board of Trustees for revision due to changes in Education Code, statute or best practice. The California School Boards Association or the Orange County Department of Education informs the District of changes through alerts.

Board Policy 0421.41 was amended to include information in updated Education Codes pertaining to the oversight of charter schools by Local Educational Agencies.

**Submitted by:**  
Business Services

File Attachments  
[BP 0420.41 Charter School Oversight.pdf \(91 KB\)](#)

**Subject**                    **4. Board Policy 4112.2 Certification (First Reading)**

Meeting                    Aug 10, 2023 - Regular Meeting

Category                    H. LEGISLATIVE ITEMS

Type                        Action

Fiscal Impact            No

Recommended Action    It is recommended the Board of Trustees approve Board Policy 4112.2 for First Reading.

**Background:**

In the continued effort to maintain a set of current board policies, it is necessary to bring policies to the Board of Trustees for revision due to changes in Education Code, statute or best practice. The California School Boards Association or the Orange County Department of Education informs the District of changes through alerts.

Board Policy 4112.2 was amended to include information in updated Education Codes pertaining to the employment of certificated staff.

**Submitted by:**  
Personnel Services

File Attachments  
[BP 4112.2 Certification \(First Read\) 2023 AUG 10.pdf \(132 KB\)](#)

**Subject**                    **5. Board Policy 4140, 4240, 4340 Bargaining Units (First Reading)**

Meeting                    Aug 10, 2023 - Regular Meeting

Category                    H. LEGISLATIVE ITEMS

Type                        Action

Fiscal Impact            No

Recommended Action    It is recommended the Board of Trustees approve Board Policy 4140, 4240, 4340 for First Reading.

**Background:**

In the continued effort to maintain a set of current board policies, it is necessary to bring policies to the Board of Trustees for revision due to changes in Education Code, statute or best practice. The California School Boards Association or the Orange County Department of Education informs the District of changes through alerts.

Board Policy 4140, 4240, 4340 was amended to include information in updated Education Codes pertaining bargaining units.

**Submitted by:**  
Personnel Services

File Attachments

[BP 4140 4240 4340 Bargaining Units \(First Read\) 2023 AUG 10.pdf \(213 KB\)](#)

## **I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS**

**Subject** 1. Minutes of June 15, 2023 Regular Board of Education Meeting

Meeting Aug 10, 2023 - Regular Meeting

Category I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

File Attachments

[MIN06152023.pdf \(193 KB\)](#)

**Subject** 2. Minutes of June 22, 2023 Regular Board of Education Meeting

Meeting Aug 10, 2023 - Regular Meeting

Category I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

File Attachments

[MIN06222023.pdf \(167 KB\)](#)

**Subject** 3. Approve/Ratify Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)

Meeting Aug 10, 2023 - Regular Meeting

Category I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Preferred Date Mar 09, 2023

**Submitted by:**

Personnel Services, and Educational Services

File Attachments

[2.0 Classified Personnel Items 2023-08-10.pdf \(94 KB\)](#)

[1.0 Personnel Items - 2023-08-10.pdf \(108 KB\)](#)

[1.7 2023-2024 Modified Day Calendar.pdf \(15 KB\)](#)

[1.8 2023-2024 Sport Tournament Dates.pdf \(45 KB\)](#)

**Subject** 4. Accept Donations

Meeting Aug 10, 2023 - Regular Meeting

Category I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

**Submitted by:**  
Business Services

File Attachments  
[Donations - August 10, 2023.xlsx \(23 KB\)](#)

**Subject** 5. Approve/Ratify Warrants

Meeting Aug 10, 2023 - Regular Meeting

Category I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

**Submitted by:**  
Business Services

File Attachments  
[P O Detail Report 06-09-23 thru 06-30-2023.pdf \(10 KB\)](#)  
[P O Report- Change 06-09-23 thru 06-30-23.pdf \(12 KB\)](#)  
[P O Report- Change 07-01-23 thru 07-25-23.pdf \(5 KB\)](#)  
[P O Detail Report 07-01-23 thru 07-25-23.pdf \(22 KB\)](#)  
[Warrant listing and ACH payment - Aug 10.pdf \(69 KB\)](#)

**Subject** 6. Approve/Ratify Non-Public Agency Contracts

Meeting Aug 10, 2023 - Regular Meeting

Category I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Fiscal Impact Yes

Recommended Action It is recommended that the following non-public school/agency contracts/addendums be approved, and the West Orange County Consortium for Special Education be authorized to receive invoices and process payment.

**Background:**  
Under current consortium budget agreements, any unfunded cost of non-public school or non-public agency placement is a cost to the general fund of the resident district.

**Submitted by:**  
Special Education

File Attachments  
[08-10-23 Board NPA-S Contracts Approval FVSD PUBLIC.pdf \(113 KB\)](#)  
[08-10-23 Board NPA-S Contracts Approval FVSD \(ROLLOVER\) PUBLIC.pdf \(121 KB\)](#)

**Subject**                    **7. Williams Uniform Complaint Quarterly Report (QUARTER #4: April 1                    June 30, 2023)**

Meeting                    Aug 10, 2023 - Regular Meeting

Category                    I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type                        Action (Consent)

Fiscal Impact            Yes

Recommended Action    It is recommended that the Board of Trustees receives and approves the Williams Quarterly Report for the fourth quarter of the 2022-23 year and approves its submittal to the Orange County Department of Education.

**Background:**

The Orange County Department of Education is requesting the report of uniform complaints received in your district per the requirements of Education Code section 35186(d). 1 This is a reporting requirement for all school districts and county-operated programs.

**Submitted by:**

Superintendent's Office

File Attachments

[UCP Report Form District 2022-23 -- Williams Quarterly -- FVSD -- 2023 Q4.pdf \(298 KB\)](#)

**Subject**                    **8. District Priorities**

Meeting                    Aug 10, 2023 - Regular Meeting

Category                    I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type                        Action (Consent)

**Background:**

Each year, the Board of Trustees revisits the FVSD priorities and goals. They receive input from all educational partners to develop this document. 2023-2024 is the third year of a three-year LCAP, therefore the priorities and goals align with it once more.

**Submitted by:**

Superintendent's Office

**Subject**                    **9. Approval of 2023-24 Air Tutors, Inc. Agreement**

Meeting                    Aug 10, 2023 - Regular Meeting

Category                    I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type                        Action (Consent)

Preferred Date            Aug 10, 2023

Absolute Date            Aug 10, 2023

Fiscal Impact            Yes

Dollar Amount	\$150,000.00
Budgeted	Yes
Budget Source	Local Control Funding Formula
Recommended Action	It is recommended that the Board of Trustees approves the agreement with Air Tutors, Inc. for the 2023-24 school year not to exceed \$150,000.00.

**Background:**

Air Tutors, Inc. is an online, high-dose tutoring company that provides one-on-one and small group tutoring for students across multiple content areas. The company's tutors come from distinguished academic backgrounds, with many having Masters or Doctoral degrees, as well as extensive experience providing tutoring support for students. In addition, Air Tutors is uniquely positioned to provide support for English Learners in both English and the student's primary language, to help support language acquisition and academic achievement across content areas. FVSD envisions Air Tutors, Inc. playing an important role in extending learning opportunities for targeted students beyond the traditional school day. For the 2023-24 school year, FVSD looks forward to continuing to provide targeted support for (1) English learners, (2) students from low-income families, (3) students identifying as Homeless or Foster Youth, and (4) 6-8 grade students with non-passing grades. Services provided by Air Tutors would complement the work being done by FVSD staff "beyond the bell" that is supported by site LCAP allocations.

**Submitted by:**

Educational Services

File Attachments

[23-24 Air Tutors Agreement.pdf \(312 KB\)](#)

<b>Subject</b>	<b>10. Approval of Curriculum Associates Quote for the 2023-24 School Year</b>
Meeting	Aug 10, 2023 - Regular Meeting
Category	I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS
Type	Action (Consent)
Preferred Date	Aug 10, 2023
Absolute Date	Aug 10, 2023
Fiscal Impact	Yes
Dollar Amount	\$150,272.84
Budgeted	Yes
Budget Source	Local Control Funding Formula
Recommended Action	It is recommended that the Board of Trustees approves the quote for Curriculum Associates for the 2023-24 school year not to exceed \$150,272.84.

**Background:**

During the 2022-23 school year, FVSD continued to focus on mitigating pandemic-related learning loss and closing the Achievement Gap. One component of this work included the piloting of i-Ready with our 3rd-grade students and students with special needs. I-Ready is an online platform for reading and mathematics that provides formative and summative common assessments, with customized learning resources to help students progress towards standards mastery.

The i-Ready pilot conducted during the 2022-23 school year received positive feedback from teachers and students, in addition to positive data results. In fact, the percentage of 3rd-grade students achieving mastery-level performance increased by 11% between January and June. Equally as encouraging, all students with special needs demonstrated academic growth on their personalized learning programs during this



same period. FVSD looks forward to the opportunity to expand the use of i-Ready to include 4th-grade and 5th-grade during the 2023-24 school year, as well as continuing to utilize the platform with 3rd-grade students and students in all grade levels receiving special education services.

**Submitted by:**

Educational Services

File Attachments

[23-24 Curriculum Associates Quote.pdf \(347 KB\)](#)

**Subject**                    **11. Five Year Contract with Hewlett Packard Inc. to Provide Managed Print Services**

Meeting                    Aug 10, 2023 - Regular Meeting

Category                    I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type                        Action (Consent)

Recommended Action                    It is recommended that the Board of Trustees approves the five year contract with Hewlett Packard to provide Managed Print Services using the California Participating Addendum #7-19-70-46-02.

**Background:**

**Background:**

The district is currently in a Managed Print Services (MPS) agreement with Hewlett Packard and Partner, SupplyMaster which is ending in 2023. For most printers in the district, this means district staff no longer purchases toner and ink on an as needed bases. Instead, the district has converted to a cost per page (CPP) model where the district is charged based on actual pages printed, similar to our copiers. All service and maintenance kits are provided by HP and are included in the cost per page. Trained, dedicated HP personnel perform repair and service on the printers under this contract. We estimate the change has saved the schools approximately 20% to 30% on printing costs. The District entered into the original contract with Hewlett Packard in 2018. The contract has been successful in lowering costs and ensuring materials are available when needed.

**Fiscal Impact:**

The district anticipates a continued saving on overall printing costs. By using the California Participating Addendum #7-19-70-46-02 the District secures pricing under a cooperative agreement for copiers and managed print services through the Department of General Services Procurement Division.

**Submitted by:**

Business Services

File Attachments

[Managed Print Service HP Contract.pdf \(288 KB\)](#)

**Subject**                    **12. Permission to Utilize CMAS NO. 4-22-12-1015 for the Purchase and Installation of Playground Equipment, Benches and Lunch Tables**

Meeting                    Aug 10, 2023 - Regular Meeting

Category                    I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type                        Action (Consent)

Fiscal Impact            No

**Recommended Action** It is recommended that the Board of Trustees approve the District use of CMAS Contract No. 4-22-12-1015 and any extensions to purchase and installation of Playground Equipment, Benches and Lunch Tables from Dave Bang Associates, Inc. to meet the needs of the District.

**Background:**

The California Multiple Award Schedules (CMAS) offers a wide variety of commodities, non-IT services and information technology products and services at prices which have been assessed to be fair, reasonable and competitive by the California Department of General Services (DGS). The District will continue replacing and/or adding play equipment at all Elementary Sites. The District is also in the process of replacing lunch benches at all ten sites and adding additional seating at the middle schools. CMAS No. 4-22-012-1015 was issued to Dave Bang Associates, Inc. by the State and Board approval is required to utilize the new contracts and take advantage of the substantial cost savings.

There are no ongoing costs to utilize CMAS. Cost of materials as purchased are paid directly to the approved vendor at the time of purchase.

**Submitted by:**

Business Services

File Attachments  
[4-22-12-1015.pdf \(255 KB\)](#)

**Subject** **13. Permission to Utilize of CMAS Contract No. 3-18-84-0042E, 4-17-84-0042E and 03-22-03-1088 for the Purchase of Information Technology Goods and Services**

**Meeting** Aug 10, 2023 - Regular Meeting

**Category** I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

**Type** Action (Consent)

**Fiscal Impact** No

**Recommended Action** It is recommended that the Board of Trustees approve the District use of CMAS Contract Nos. 3-18-84-0042E, 4-17-84-0042E, and 3-22-03-1088 and any extensions to purchase Information Technology Goods and Services from TIME and ALARM SYSTEMS to meet the needs of the District.

**Background:**

The California Multiple Award Schedules (CMAS) offers a wide variety of commodities, non-IT services and information technology products and services at prices which have been assessed to be fair, reasonable and competitive by the California Department of General Services (DGS).

Fencing and Gate Upgrade Project will require the purchase of new access control systems and required cabling. By purchasing through CMAS the District will take advantage of cost savings and guarantee local stockpiling of materials to be used as needed throughout the projects. CMAS Contracts NO. 3-18-84-0042E, 4-17-84-0042E, and 3-22-03-1088 were issued to TIME and ALARM SYSTEMS.

Board approval is required to utilize the contract and take advantage of the substantial cost savings.

**Fiscal Impact:**

No ongoing costs to utilize CMAS. Cost of materials as purchased are paid directly to the approved vendor and will be dependent on the services provided in the approved project. Fund 40 will be used for purchases associated with the safety projects.

**Submitted by:**

Business Services

File Attachments

- [TAS CMAS Award 4-17-84-0042E Allegion.pdf \(298 KB\)](#)
- [TAS Contract 3-18-84-0042E exp. 2-19-28.pdf \(256 KB\)](#)
- [TAS CMAS Award 3-22-03-1088 H.L. Dalis.pdf \(262 KB\)](#)

<b>Subject</b>	<b>14. Permission to utilize Hemet Unified School District Piggyback Bid #061719 and Subsequent Extension for the Purchase of School Buses</b>
Meeting	Aug 10, 2023 - Regular Meeting
Category	I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS
Type	Action (Consent)
Preferred Date	Aug 10, 2023
Fiscal Impact	No
Recommended Action	It is recommended that the Board of Trustees approves the use of the Hemet Unified School District's Piggyback Bus Bid #061719 (and any subsequent extensions) for the purchase of school buses.

**Background:**

School district governing boards have the authority to piggyback on another public agency's bid per Public Contract Code Section 20118 and 20652 when it is determined to be in the best interest of the district. The Hemet Unified School District went out to bid for buses in 2019 and awarded the bid to BusWest. The original bid has an option to extend the award for up to six years and has been re-approved every year since 2019.

**Fiscal Impact:**

The use of the Hemet Unified School District piggyback allows the District to purchase buses at a much more competitive price than if the District were to go out to bid on its own. The bid pricing, along with grants offered through the SCAQMD, have offered the District the ability to replace buses at significantly lower costs.

**Submitted by:**

Business Services

File Attachments

- [062823 Hemet Piggyback Documents.pdf \(8,207 KB\)](#)

<b>Subject</b>	<b>15. Approve the Five Year Contract with AMS.NET for the Purchase of Licenses and Support for Access Points and Switches</b>
Meeting	Aug 10, 2023 - Regular Meeting
Category	I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$73,711.54

Recommended Action      It is recommended that the Board of Trustees approve the five year contract with AMS.NET for the purchase of licenses and support for Access Points and Switches

**Background:**

The District uses over 400 Wireless Access Points and 100 Switches from Cisco/Meraki. To simplify the management of licenses with varying expiration dates, the District is looking for a co-termination date. The Co-termination licensing will align all individual license expiration dates to a single, common date. By purchasing the license now, the District avoids the need to purchase licenses as they expire at different times throughout the years. The new licenses will expire in January of 2028.

**Submitted by:**

Business Services

File Attachments

[Customer Price Quote Q-00072391 for Fountain Valley School District - Meraki Dashboard Licenses.pdf \(63 KB\)](#)

**Subject**                      **16. PRE-K Class Training Agreement**

Meeting                        Aug 10, 2023 - Regular Meeting

Category                      I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type                            Action (Consent)

Fiscal Impact                Yes

Dollar Amount               \$750.00

Recommended Action      It is recommended that the Board of Trustees approve the contract for the 2023-2024 school year.

**Background:**

The Child Care Programs Office would like to utilize OCDE's training per the attached proposal. It will consist of a one-day training on the Pre-K CLASS Tool on August 23, 2023, for several Child Care Programs Department staff members.

**Submitted by:**

Educational Services

File Attachments

[Fountain Valley SD-Income\(10003747\)23.pdf \(794 KB\)](#)

**Subject**                      **17. Approval of Expressions Speech-Language Pathology Services, Inc. Contract for the 2023-2024 School Year**

Meeting                        Aug 10, 2023 - Regular Meeting

Category                      I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type                            Action (Consent)

Fiscal Impact                Yes

Budget Source DHH Shared Program

Recommended Action It is recommended that the Board of Trustees approves the contract between Expressions Speech-Language Pathology Services, Inc., and FVSD for the 2023-2024 School Year.

**Background:**

Expressions Speech-Language Pathology Services, Inc. provides speech and language assessments, consultations, direct therapy, billing, and IEP planning and preparation of paperwork. Requests of service will be filled and charged on a case by case basis. Term of Agreement will be for the 2023-2024 school year through July 31, 2024.

**Fiscal Impact:**

The cost of services will not exceed \$125.00 per hour.

**Submitted by:**

Special Education

File Attachments

[Expressions FVSD 2023-2024 Contract.pdf \(166 KB\)](#)

**Subject 18. Special Education Settlement Agreement 2023-2024-A**

Meeting Aug 10, 2023 - Regular Meeting

Category I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$1,500.00

Recommended Action It is recommended that the Board of Trustees approves this Special Education Settlement Agreement 2023-2024-A.

**Background:**

According to the Special Education Settlement Agreement signed on August 1, 2023, between Parents and the Fountain Valley School District, the District agrees to the following:

1. Compensatory Reimbursement provided to Parents in an amount not to exceed ONE THOUSAND FIVE HUNDRED DOLLARS (\$1,500.00) for private tutoring services provided to the Student.

Term of the agreement is through December 22, 2023.

**Submitted by:**

Special Education

**Subject 19. Special Education Settlement Agreement 2023-2024-B**

Meeting Aug 10, 2023 - Regular Meeting

Category I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$23,000.00

Recommended Action It is recommended that the Board of Trustees approves this Special Education Settlement Agreement 2023-2024-B.

**Background:**

According to the Special Education Agreement signed on August 2, 2023, between Parents and the Fountain Valley School District, the District agrees to the following:

1. Compensatory Reimbursement provided to Parents in an amount not to exceed SIXTEEN THOUSAND DOLLARS (\$16,000.00) for private speech and language services and occupational therapy services provided to the Student.

Furthermore, the District agrees to pay attorney fees incurred on behalf of the Student directly to the attorney in the amount of SEVEN THOUSAND DOLLARS (\$7,000.00).

Term of agreement is through June 30, 2024.

**Submitted by:**

Business Services, Educational Services or Personnel Services

**J. SUPERINTENDENT'S REPORT/NEW BUSINESS**

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**Subject** 1. Superintendent's Report  
Meeting Aug 10, 2023 - Regular Meeting  
Category J. SUPERINTENDENT'S REPORT/NEW BUSINESS  
Type Reports

**K. CLOSED SESSION**

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**Subject** 1. Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: Government Code 54956.5  
Meeting Aug 10, 2023 - Regular Meeting  
Category K. CLOSED SESSION  
Type

**Subject** 2. Personnel Matters: Government Code 54957 and 54957.1 Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.  
Meeting Aug 10, 2023 - Regular Meeting  
Category K. CLOSED SESSION  
Type Discussion, Procedural

**Subject** 3. Pupil Personnel: Education Code 35146  
Meeting Aug 10, 2023 - Regular Meeting

Category K. CLOSED SESSION

Type

**Subject 4. Negotiations: Government Code 54957.6 Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.**

Meeting Aug 10, 2023 - Regular Meeting

Category K. CLOSED SESSION

Type

**Background:**

Update and review of negotiations with FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.

**Submitted by:**

Business Services, Educational Services or Personnel Services

**Subject 5. Public Employee Performance Evaluation: Government Code Section 54957 and 54957.1 The Board will meet in closed session to discuss the annual performance evaluation of the superintendent.**

Meeting Aug 10, 2023 - Regular Meeting

Category K. CLOSED SESSION

Type

## **L. REPORT OF CLOSED SESSION**

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**Subject 1. The Board President will report out on action taken if any.**

Meeting Aug 10, 2023 - Regular Meeting

Category L. REPORT OF CLOSED SESSION

Type

## **M. ADJOURNMENT**

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**Subject 1. Meeting Adjournment**

Meeting Aug 10, 2023 - Regular Meeting

Category M. ADJOURNMENT

Type Action

**Subject**                    **2. Next Meeting September 14, 2023**

Meeting                    Aug 10, 2023 - Regular Meeting

Category                    M. ADJOURNMENT

Type                        Information



**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES OF THE BOARD OF TRUSTEES SPECIAL  
MEETING OF MAY 20, 2023**

DATE: July 20, 2023

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Attached are the minutes for the special meeting of the Board of Trustees on May 20, 2023.

Governance Team Building Session (Saturday, May 20, 2023)  
*Generated by Joy Moyers on Tuesday, June 2, 2023*

A. CALL TO ORDER -- 10:30 a.m.

Procedural: 1. Pledge of Allegiance led by Dennis Cole

Procedural: 2. Roll Call

Jeanne Galindo, President

Steve Schultz, President Pro Tem

Sandra Crandall, Clerk

Dennis Cole, Member

Phu Nguyen, Member

B. APPROVAL OF AGENDA

Action: 1. May 20, 2023, Special Meeting

Moved: Mr. Nguyen

Seconded: Mr. Schultz

Vote: Carried 5-0

Jeanne Galindo – Yes

Steve Schultz – Yes

Sandra Crandall – Yes

Dennis Cole – Yes

Phu Nguyen – Yes

C. PUBLIC COMMENT

Information: 1. Public Comment

There were no requests to address the Board of Trustees.

D. GOVERNANCE TEAM BUILDING

Trustees worked with consultants to look at FVSD mission, vision, and goals. The group discussed principles that they wish to guide the school community. The final principles will be shared in time to start the 2023-2024 school year.

E. ADJOURNMENT

Action: 1. Meeting Adjournment

Moved: Mr. Cole

Seconded: Mr. Nguyen

Vote: Carried 5-0

Jeanne Galindo – Yes

Steve Schultz – Yes

Sandra Crandall – Yes

Dennis Cole – Yes

Phu Nguyen – Yes

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES OF THE BOARD OF TRUSTEES REGULAR  
MEETING OF JUNE 15, 2023**

DATE: July 20, 2023

---

Attached are the minutes for the regular meeting of the Board of Trustees on June 15, 2023.

## **Regular Meeting (Thursday, June 15, 2023)**

*Generated by Joy Moyers on Thursday, June 15, 2023*

### A. CALL TO ORDER -- 6:01 p.m.

Procedural: 1. Pledge of Allegiance was led by Mrs. Crandall.

Procedural: 2. Roll Call was made; the following were in attendance:

Jeanne Galindo, President

Steve Schultz, President Pro Tem

Sandra Crandall, Clerk

Dennis Cole, Member

Phu Nguyen, Member

### B. APPROVAL OF AGENDA

Action: 1. Agenda for June 15, 2023, Regular Board of Trustees Meeting

**Moved: Mr. Schultz**

**Seconded: Mr. Nguyen**

Vote: Carried 5-0

Jeanne Galindo – Yes

Steve Schultz – Yes

Sandra Crandall – Yes

Dennis Cole – Yes

Phu Nguyen – Yes

### C. SPECIAL PRESENTATIONS

### D. STAFF REPORTS

Information: 2. PRESENTATION UPDATE OF MATERIALS ADOPTION PROCESS AND NEXT STEPS was made by Dr. Jerry Gargus, and TOSAs Page Hertzberg and Stephanie Rigdon

### E. BOARD MEMBER REPORTS

Reports: 1. Board Members' reports

Mrs. Crandall attended the Rotary Most Improved Student (MIS) meeting, where a Masuda and Talbert student were recognized. She attended the years of service and retirement recognitions for our certificated and classified employees, the classified employee bar-b-que, and Colloquium for 1st and 2nd-year teachers. She was able to attend the Fountain Valley Schools Foundation sponsored Honors Jazz concert, Fulton's orchestra and band concerts, the all-choir middle school concert, the Monster Concert, Fulton's drama performance, Tamura's robotic showcase, the Courreges Cultural Nite, and Gisler's PTA sponsored carnival. Additionally, she attended the Fountain Valley Youth in Government Day, where 230 third graders from Cox and Gisler came to learn about the inner workings of the city. She toured Courreges, Oka, Masuda, Newland, Tamura, Plavan, and Gisler.

Mr. Cole was overjoyed to attend the Monster concert with his family and thanked all our students for their diligent work learning the music; a special thanks to the teachers who have poured into their students. He also expressed his gratitude to Fountain Valley High School for their use of the gymnasium again this year. He attended the Saturday District Priorities workshop, where the governance team looked at their vision and mission and developed priorities and an opportunity to build their team spirit as they envisioned a fantastic next year. He also attended the Classified BBQ, where we celebrated a great school year together and took a tour of the Maintenance and Operations facilities.

Mr. Nguyen attended the Classified employee BBQ at the Maintenance and Operation campus and the Saturday Board Workshop. He toured Courreges, Oka, Masuda, Newland, Tamura, Plavan, and Gisler.

Mrs. Galindo was privileged to address the first and second-year teachers at the induction colloquium. She was impressed by the extra work they did to refine their teaching skills. She attended the Classified recognition and classified BBQ.

Mr. Schultz attended the Fulton Play and Band concerts, multiple school fundraisers, and the Classified Employee of the Year award ceremony. He also attended the CSBA Budget Seminar and made phone calls to the California State Education Committee to increase funding for FVSD.

## F. PUBLIC HEARING

Procedural: 1. 2023-2024 Local Control Accountability Plan

Public input was welcomed. There were no requests to address the Board, and the hearing was closed.

Discussion: 3. English Language Arts/English Language Development (ELA/ELD) Instructional Materials Adoption for 6th-8th Grade

Public input was welcomed. There were no requests to address the Board, and the hearing was closed.

## G. PUBLIC COMMENTS

Information: 1. Public Comment

## I. PUBLIC COMMENTS

Information: 1. Public Comment

There were sixteen requests to address the Board:

1. Ms. Shephard, FVSD parent, shared that she is in favor of an increase in PE and music minutes taught by a dedicated PE/music teacher at each elementary school.
2. Ms. Hughes, FVSD employee, spoke on behalf of Plavan staff members, sharing that they are in favor of additional planning time, increased salaries, and an increase in counseling and PE staff at all the elementary schools (7 total) and PE (7 total).
3. Ms. Wilson, FVSD employee, expressed that she is in favor of increasing counseling and PE teachers for each elementary school.
4. Mr. Marbut, FVSD employee/FVEA president, shared his opinion that there are things that can be done to address declining enrollment (attract and retain students) and that student services and salary increases are possible.
5. Mr. Southern, FVHS student, shared his appreciation for his former teachers who made learning fun and engaging.
6. Ms. Nguyen, FVHS student, spoke in favor of scaling back homework and making it optional.
7. Mr. Martin, FVHS student, shared his opinion that school/campus renovations are not necessarily aligned with student interests.
8. Ms. Hokett, FVSD employee, advocated for fair, deserved raises for staff.
9. Ms. Tillekhooh, FVHS student, expressed her full support of dedicated teachers for subjects like PE, music, and counseling (less traveling staff).
10. Mr. Shiver, FVSD employee, shared his gratitude for the planning periods at the middle school. He also expressed support for elementary schools receiving additional services and time.
11. Mr. Brown, FVHS student, expressed that adults may not know what is happening with a student and urged school employees to continue to reach out to students to show support.
12. Mr. Payne, FVHS student, expressed his idea for increasing the tournaments between middle schools so that more students and parents can participate/attend (adding two after-school games).
13. Ms. Mangeillo, FVHS student, encouraged educators to rethink the effectiveness of suspensions and consider other options.

14. Mr. Payne, FVHS student, advocated in favor of implementing noon-league sports so that students are more active and have something to look forward to each day.
15. Ms. Valerio, FVHS student, spoke in favor of after-school programs, which provide homework support, particularly for families/parents unable to help at home.
16. Mr. Trgo, FVHS student, advocated for healthier food choices and healthier versions for students (e.g., less sugar).

Audio recordings of full public comments are available for listening at the FVSD Central Office, 10055 Slater Avenue, Fountain Valley, 92708.

#### H. LEGISLATIVE ITEMS

Action: 1. APPROVAL OF McGRAW-HILL STUDYSYNC ENGLISH LANGUAGE ARTS/ENGLISH LANGUAGE DEVELOPMENT INSTRUCTIONAL MATERIALS ADOPTION FOR 6th THROUGH 8th GRADE

Recommended Action: It is recommended that the Board of Trustees approves the adoption of McGraw-Hill's StudySync program for 6th-8th grade English Language Arts/English Language Development instructional materials aligned with the CA Standards for English Language Development and CA Standards for English Language Development

**Moved: Mr. Schultz**

**Seconded: Mrs. Crandall**

Vote: Carried 5-0

Jeanne Galindo – Yes

Steve Schultz – Yes

Sandra Crandall – Yes

Dennis Cole – Yes

Phu Nguyen – Yes

Action: 2. Board Policy 5030 Student Wellness (Second Reading)

Recommended Action: It is recommended the Board of Trustees approve Board Policy 5030

**Moved: Mr. Nguyen**

**Seconded: Mr. Cole**

Vote: Carried 5-0

Jeanne Galindo – Yes

Steve Schultz – Yes

Sandra Crandall – Yes

Dennis Cole – Yes

Phu Nguyen – Yes

Action: 3. Board Policy 6112 Instruction (First Reading)

Recommended Action: It is recommended the Board of Trustees approve Board Policy 6112 for First Reading.

**Moved: Mrs. Crandall**

**Seconded: Mr. Schultz**

Vote: Carried 5-0

Jeanne Galindo – Yes

Steve Schultz – Yes

Sandra Crandall – Yes

Dennis Cole – Yes

Phu Nguyen – Yes

Action: 4. Policy Manual, Board Bylaws 9320 and 9322 (First Reading)

Recommended Action: It is recommended that the Board of Trustees approves the Fountain Valley School District Policy Manual updates, Board Bylaws sections 9320 and 9322, for first reading.

**Moved: Mrs. Galindo**

**Seconded: Mr. Nguyen**

Vote: Carried 5-0

Jeanne Galindo – Yes

Steve Schultz – Yes

Sandra Crandall – Yes

Dennis Cole – Yes

Phu Nguyen – Yes

Action (Consent): 5. APPROVAL OF AGREEMENT WITH ELEVO, INC.

Recommended Action: It is recommended that the Board of Trustees approves the agreement with Elevo, Inc. for the 2023-24 school year at a cost of \$142,657.00.

**Moved: Mrs. Crandall**

**Seconded: Mr. Schultz**

Vote: Carried 5-0

Jeanne Galindo – Yes

Steve Schultz – Yes

Sandra Crandall – Yes

Dennis Cole – Yes

Phu Nguyen – Yes

I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

**Moved: Mr. Cole**

**Seconded: Mr. Nguyen**

Vote: Carried 5-0

Jeanne Galindo – Yes

Steve Schultz – Yes

Sandra Crandall – Yes

Dennis Cole – Yes

Phu Nguyen – Yes

Action (Consent): 1. Minutes of May 11, 2023, Regular Board of Education Meeting

Action (Consent): 2. Minutes of May 20, 2023, Special Board of Education Meeting

Action (Consent): 3. Approve/Ratify Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)

Action (Consent): 4. Accept Donations

Action (Consent): 5. Approve/Ratify Warrants

Action (Consent): 6. Approve/Ratify Purchase Order Listing

Action (Consent): 7. Review Of Investment Policy

Recommended Action: It is recommended that the Board of Trustees receive the Investment Policy for review.

Action (Consent): 8. Resolution #23-18 Approval of Committed Fund Balance - General Fund

Recommended Action: It is recommended that the Board of Trustees approve Resolution #23-18, Approval of Committed Fund Balance - General Fund

Action (Consent): 9. Consolidated Application - Winter Release 2022

Recommended Action: It is recommended that the Board of Trustees approve the transmittal of the Consolidated Application Winter Release 2022 Data Collection to the California State Department of Education.

Action (Consent): 10. Agreement with Orange County Department of Education to Provide Business Plus and Human Resource Application System and Hardware Support

Recommended Action: It is recommended that the Board of Trustees approve the Agreement with the Orange County Department of Education to Provide Business Plus and Human Resource Application System and Hardware Support

Action (Consent): 11. MOU Early Start Program

Action (Consent): 12. Bio-Acoustical Corporation

Recommended Action: It is recommended that the Board of Trustees approves the contract between Bio-Acoustical Corporation and Fountain Valley School District for the 2023-2024 school year.

Action (Consent): 13. School-Based Medi-Cal Administrative Activities (SMAA) Participation Agreement

Recommended Action: It is recommended that the Board of Trustees approves the School-Based Medi-Cal Administrative Activities (SMAA) Participation Agreement for the term of July 1, 2023, through June 30, 2024, and authorizes the Superintendent or designee to sign all documents.

Action (Consent): 14. Special Education Settlement Agreement 2022-2023-F

Recommended Action: It is recommended that the Board of Trustees approves this Special Education Settlement Agreement 2022-2023-F.

Action (Consent): 15. Approve/Ratify Non-Public Agency Contracts

Recommended Action: It is recommended that the following non-public school/agency contracts/addendums be approved, and the West Orange County Consortium for Special Education be authorized to receive invoices and process payment.

Action (Consent): 16. Maxim Healthcare Staffing Services, Inc. Increase in Not To Exceed Amount

Recommended Action: It is recommended that the Board of Trustees approves the increase in the Not to Exceed amount between Maxim Healthcare Staffing Services, Inc. and the Fountain Valley School District for the 2022-2023 school year.

Action (Consent): 17. Effectual Educational Consulting Services

Recommended Action: It is recommended that the Board of Trustees approves the contract between Effectual Educational Consulting Services and the Fountain Valley School District for Extended School Year 2023.

## J. SUPERINTENDENT'S REPORT/NEW BUSINESS

Reports: 1. Superintendent's Report

Dr. Stopp shared that the end-of-year activities have been nothing short of spectacular. She expressed appreciation for all the staff for the extra care they give our students and their families. She also shared appreciation for the PTA and PTO groups for their ongoing support; without them, FVSD could not provide the same robust experience to our students.

## K. CLOSED SESSION

Discussion, Procedural: 2. Personnel Matters: Government Code 54957 and 54957.1

Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.

## L. REPORT OF CLOSED SESSION

## M. ADJOURNMENT

Action: 1. Meeting Adjournment at 11:54 p.m.

**Moved: Mr. Cole**



**Seconded: Mr. Nguyen**

Vote: Carried 5-0

Jeanne Galindo – Yes

Steve Schultz – Yes

Sandra Crandall – Yes

Dennis Cole – Yes

Phu Nguyen – Yes

Information: 2. Next Meeting June 22, 2023

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES OF THE BOARD OF TRUSTEES REGULAR  
MEETING OF JUNE 22, 2023**

DATE: July 20, 2023

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Attached are the minutes for the regular meeting of the Board of Trustees on June 22, 2023.

## **Regular Meeting (Thursday, June 22, 2023)**

*Generated by Joy Moyers on Wednesday, June 22, 2023*

### **A. CALL TO ORDER -- 6:00 p.m.**

Procedural: 1. Pledge of Allegiance was led by Mr. Dennis Cole

Procedural: 2. Roll Call was made; the following were present:

Jeanne Galindo, President

Steve Schultz, President Pro Tem

Sandra Crandall, Clerk

Dennis Cole, Member

Phu Nguyen, Member

### **B. APPROVAL OF AGENDA**

Action: 1. Agenda for June 22, 2023, Regular Board of Trustees Meeting

Moved: Mr. Nguyen

Seconded: Mr. Schultz

Motion carried 5-0

### **C. BOARD MEMBER REPORTS**

Reports: 1. Board Member Reports

Mr. Schultz thanked all of admin team for all they do. He attended Talbert's 8th-grade promotion this morning and the preschool promotion a few days ago. He attended the Middle School Choirs' performance at Fountain Valley Summerfest.

Mrs. Crandall thanked FVSD students, parents, and staff for a great 2022-23 school year. She attended the FV City Summerfest, where the middle school choirs sang. Kindergarten Rainbow connection performance at Courreges. She was able to help congratulate the 196 students at Talbert promotion today.

Mr. Cole congratulated all promoting 8th-graders and their families, especially those from Fulton, where he could attend this morning. He was also able to attend the Fulton Rock Band's performance at Fountain Valley Summerfest.

Mr. Nguyen thanked all the School District administrators for the time they spent educating and enlightening him in his first six months as a new school board trustee. He was able to attend the Masuda 8th grade promotion and highlighted how moved he was by the speech from Carolyn Law, who spoke about living with a purpose.

Mr. Galindo thanked all the staff members who have supported the board of trustees and have worked diligently to prepare everything for the trustees and their meeting.

### **D. PUBLIC COMMENTS**

Information: 1. Public Comment

There was one request to address the Board:

1. Mr. Schwarz, FV community member, shared his opinion about the FVSD Budget and Youtube channel, urging the Board to be more transparent.

### **E. LEGISLATIVE ITEMS**

Action: 1. Approval of the 2023-24 Local Control Accountability Plan (LCAP)

Recommended Action: It is recommended that the Board of Trustees approve the 2023-24 Local Control Accountability Plan, including the Budget Overview for Parents, for the Fountain Valley School District.

Moved: Mr. Cole

Seconded: Mrs. Crandall

Motion carried 5-0

Action: 2. Approval of the 2023-24 Local Control Accountability Plan Federal Addendum

Recommended Action: It is recommended that the Board of Trustees approve the LCAP Federal Addendum as presented in order for the District to apply for, and receive, Federal Title I, Title II, Title III, and Title IV funding.

Moved: Mr. Nguyen

Seconded: Mrs. Galindo

Motion carried 5-0

Action: 3. Approval of the CA Schools Dashboard Local Performance Indicator Self-Reflection

Recommended Action: It is recommended that the Board of Trustees approves the 2022 Local Performance Indicator Self-Reflection for the Fountain Valley School District.

Moved: Mrs. Crandall

Seconded: Mr. Schultz

Motion carried 5-0

Action: 4. Approval of 2023-24 District Budget

Recommended Action: It is recommended that the Board of Trustees adopts the budget for fiscal year 2023-24.

Moved: Mr. Nguyen

Seconded: Mr. Schultz

Motion carried 5-0

Action: 5. Declaration of Need

Recommended Action: It is recommended that the Board of Trustees approves the Declaration of Need for Fully Qualified Educators so that staffing can be completed with the best possible candidates and we can retain our substitute teachers.

Moved: Mrs. Crandall

Seconded: Mr. Nguyen

Motion carried 5-0

Action: 6. Board Policy 6112 Instruction (Second Reading)

Recommended Action: It is recommended the Board of Trustees approve Board Policy 6112 for Second Reading.

Moved: Mrs. Crandall

Seconded: Mrs. Galindo

Motion carried 5-0

Action: 7. Policy Manual, Board Bylaws 9320 and 9322 (Second Reading)

Recommended Action: It is recommended that the Board of Trustees approves the Fountain Valley School District Policy Manual updates, Board Bylaws sections 9320 and 9322, for Second Reading.

Moved: Mr. Cole

Seconded: Mr. Schultz

Motion carried 5-0

## F. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Action (Consent): 1. Approve/Ratify Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)

Action (Consent): 2. Accept Donations

Action (Consent): 3. Approve/Ratify Warrants

Action (Consent): 5. Approval of Professional Services Agreement with Momentum in Teaching, LLC. for the 2023-24 school year

Recommended Action: It is recommended that the Board of Trustees approve the agreement with Momentum in Teaching, LLC, to provide professional development related to Balanced Literacy for FVSD elementary teachers and elementary principals for the 2023-24 school year.

Action (Consent): 6. Approval of Professional Services Agreement with Joan Case

Recommended Action: It is recommended that the Board of Trustees approve the agreement with Joan Case to provide professional development related to CGI mathematics instructional strategies for FVSD teachers during the 2023-24 school year.

Action (Consent): 7. Amendment to the Special Education Settlement Agreement 2022-2023-D

Recommended Action: It is recommended that the Board of Trustees approves this Amendment to the Special Education Settlement Agreement 2022-2023-D.

Action (Consent): 8. Approval of Technology Agreements Associated with the District's Educational Technology Platform

Recommended Action: It is recommended that the Board of Trustees approves the annual agreements associated with the District's Educational Technology Platform for the 2023-24 school year.

Action (Consent): 9. Three-Year Agreement for Professional Services with Atkinson, Andelson, Loya, Ruud & Romo

Recommended Action: It is recommended that the Board of Trustees approve the Agreement For Special Services with Atkinson, Andelson, Loya, Ruud & Romo through July 31, 2026, and authorize the Superintendent or designee to sign all documents.

Action (Consent): 10. Authorize the Use of the Anaheim Union High School District Bid #2021-18 Bid Extension Milk and Dairy Products for the Purchase of Milk Juice and Dairy Products

Recommended Action: It is recommended that the Board authorize the use of the Anaheim Union High School District Bid #2021-18 (piggyback) 2023-2024 for the purchase of Milk, Juice, and Dairy products.

Action (Consent): 11. Authorize the use of the Garden Grove Unified School District Extension Offer RFP #2011 Frozen, Refrigerated, Processed Commodity, Dry Foods and Distribution for Food Services

Recommended Action: It is recommended that the Board authorize the Superintendent or his designee to approve the Garden Grove Unified School District RFP #2011 (piggyback) 2023-2024 for Frozen, Refrigerated, Processed Commodity, Dry Foods, and Distribution for Food Services.

Action (Consent): 12. 2022-23 Mandate Block Grant

Recommended Action: It is recommended that the Fountain Valley School District elects Block Grant funding effective for the 2023-24 fiscal year and authorizes the Superintendent or her designee to sign all documents.

Action (Consent): 13. Consolidated Application - Spring 2023 Release

Recommended Action: It is recommended that the Board of Trustees approve the transmittal of the CONAPP spring release to the CDE.

Action (Consent): 14. Approval of Resolution 2024-05 Education Protection Account (EPA) Funding and Spending Determinations for the 2023-24 Fiscal Year

Recommended Action: It is recommended that the Board of Trustees adopts Resolution 2024-05, approving the expenditure of Education Protection Account funds to be received quarterly during the 2023-24 fiscal year.

Action (Consent): 15. Approval of Resolution 2024-06 Temporary Inter-Fund Transfers from Fund 40 in 2023-24 Fiscal Year

Recommended Action: It is recommended that the Board of Trustees adopts RESOLUTION 2024-06, allowing the temporary inter-fund transfer of funds from Fund 40 in the 2023-24 fiscal year.

Action (Consent): 16. Approval of OCDE PowerSchool and Electronic Document Management System Agreements for 2023-24

Recommended Action: It is recommended that the Board approve Agreement Number 51655 - Amendment #2 "Business-Plus System Support," Agreement 10003647, "Human Resources Application," and Agreement 10003517, "Electronic Document Management System" with the Orange County Department of Education and authorize the Superintendent or designee to sign all documents.

Action (Consent): 17. Diligent Community 2023-24

Recommended Action: It is recommended that the Board of Trustees approve the proposal from Diligent

Action (Consent): 18. Approval of Addendum to Agreement 10080HA with Revenue Enhancement Group, Inc. for Assessment Refund Services

Recommended Action: It is recommended that the Board of Trustees approve Addendum to Agreement 10080HA with Revenue Enhancement Group, Inc., for the period outlined above and authorize the Superintendent or designee to sign all documents.

Action (Consent): 19. Student Accident Insurance – 2023-24

Recommended Action: It is recommended that the Board of Trustees approves the selection of CHUBB ACE American Insurance Company, administered by Myers-Stevens & Toohey & Company, Inc., to distribute information regarding student accident insurance to parents in the 2023-24 school year.

Action: 20. Approval of Resolution 2024-01: Auth. Signature Replacement Warrants

Recommended Action: It is recommended that the Board of Trustees approve RESOLUTION 2024-01: Authorization of Signatures on Replacement Warrants.

Action: 21. Approval of Resolution 2024-02 Appoint Custodian Revolving Cash

Recommended Action: It is recommended that the Board of Trustees adopt RESOLUTION 2024-02: Naming Christine Fullerton, Assistant Superintendent, Business Services, custodian of the Revolving Cash Fund.

Action: 22. Approval of Resolution 2024-03 Authorization Approval Vendor Claim

Recommended Action: It is recommended that the Board of Trustees approve RESOLUTION 2024-03: Authorization of Approval of Vendor Claims/Orders.

Action: 23. Approval of Resolution 2024-04 Authorization of Signatures

Recommended Action: It is recommended that the Board of Trustees approve RESOLUTION 2024-04: Authorization of Signatures.

Action (Consent): 24. Maxim Healthcare Staffing Services, Inc. 2023-2024

Recommended Action: It is recommended that the Board of Trustees approves the contract between Maxim Healthcare Staffing Services, Inc. and the Fountain Valley School District for the 2023 Extended School Year and the 2023-2024 School Year.

Action (Consent): 25. Independent Contractor Agreement with Connect4Kids Psychological Services, Inc.

Recommended Action: It is recommended that the Board of Trustees approves this Independent Contractor Agreement with Connect4Kids Psychological Services, Inc. from June 23, 2023, through June 30, 2024.

Action (Consent): 26. Approve/Ratify Non-Public Agency Contracts

Recommended Action: It is recommended that the following non-public school/agency contracts/addendums be approved, and the West Orange County Consortium for Special Education be authorized to receive invoices and process payment.

Moved: Mr. Nguyen

Seconded: Mr. Cole

Motion carried 5-0

Action (Consent): 4. Approval of Memorandum of Understanding with Cotsen Foundation and Fountain Valley School District, Cox, and Plavan Elementary Schools: "The Art of Teaching"

Recommended Action: It is recommended that the Board of Trustees approves the Memorandum of Understanding between FVSD and the Cotsen Foundation to provide the "Art of Teaching" teacher mentoring program at Cox and Tamura Elementary Schools for the 2023-24 and 2024-25 school years.

Moved: Mr. Crandall

Seconded: Mr. Schultz

Motion carried 5-0

#### G. SUPERINTENDENT'S REPORT/NEW BUSINESS

Reports: 1. Superintendent's Report

Dr. Stopp attended Masuda's 8th-grade promotion and was moved by the ASB president's speech. She read an excerpt from that speech: "I don't know that you'll remember my name...it doesn't matter, I hope you'll remember this, are we here as students to just go to school or are we here to embrace learning, it's always to remember to do things with purpose; As we leave here it's our purpose here is to learn and grow, let's all strive to be lifelong learners embracing the challenges that lay ahead." Dr. Stopp relayed her excitement because there was an interest in exploring how homework looks in Fountain Valley. FVSD put out a survey to parents and teachers to get feedback on homework. She's proud of the trustees, staff, administrators, teachers, students, and families for making this a fantastic year.

#### H. CLOSED SESSION

Discussion, Procedural: 2. Personnel Matters: Government Code 54957 and 54957.1

Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.

#### I. REPORT OF CLOSED SESSION

#### J. ADJOURNMENT

Action: 1. Meeting Adjournment at 8:48 pm

Moved: Mr. Schultz

Seconded: Mr. Cole

Motion carried: 5-0

Information: 2. Next Meeting August 10, 2023,

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **ELIGIBILITY LISTS**

DATE: July 19, 2023

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Attached are the eligibility lists for the following:

Bus Driver

IA – Applied Behavior Analysis

Licensed Vocational Nurse

ESP Assistant

**RECOMMENDATION**

The Personnel Commission approves the eligibility lists enumerated above.

**Attachments #6 - #7**



**ELIGIBILITY LIST**

**Bus Driver**

**Expires 6-13-24**

<b>RANK</b>	<b>NAME</b>
1	Teresa Rech

**ELIGIBILITY LIST**

**IA Applied Behavior Analysis**

**Merged Updated (06-14-23)**

<b>RANK</b>	<b>NAME</b>	<b>EXPIRES</b>
1	Shirley Santos Cantoral	06-14-24
2	Nashley Banuelos	04-03-24
3	Melissa Sturnick	06-14-24
3	Araceli Quezada-Rice	12-19-23
4	Sydney Olive	12-19-23
5	Giselle Bernal	04-03-24

**Eligibility List**

**Licensed Vocational Nurse**

**Expires (6-16-24)**

<b>RANK</b>	<b>NAME</b>
1	Champagne Martinez

**ELIGIBILITY LIST**  
**ESP Assistant**  
**Merged (Updated 6-13-23)**

RANK	NAME	EXPIRES
1	Taylor Valdez	06-13-24
1	Irma Perez	06-13-24
2	Guadalupe Inda	03-28-24
3	Beth Birch	06-13-24
4	Lauren Blackwood	02-03-24
5	Caren Rizzo	04-03-24
6	Audrey Camacho	05-15-24
6	Abby Wagner	06-13-24
7	Tais Alencastro	05-22-24
8	Rathana You	03-28-24
9	Jennifer Westfall	04-03-24
10	Patty Smith	10-27-23
11	Julie Kalajian	02-03-24
11	Angela Graves	03-28-24
12	Huong Phan	05-22-24
13	Nermeen Michael	10-27-23
14	Susan Hansen	10-27-23
15	Nghia Le	10-27-23

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **JOB ANNOUNCEMENTS**

DATE: August 11, 2023

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The job announcements posted since the last regular meeting of the Personnel Commission are attached as informational items:

**Dual Certification:**

Behavior Intervention Assistant

Child Care Program Technician

ESP Coordinator

ESP Instructor

Instructional Assistant – Bilingual (Spanish)

Instructional Assistant – Deaf and Hard of Hearing

Instructional Assistant TK, IA – Mild/Moderate and IA – Moderate Severe

Preschool Instructor

Sr. Payroll Technician

## Behavior Intervention Assistant at Fountain Valley Elementary



### Job Information

**Date Posted:** 7/20/2023

**Application Deadline:** Until Filled

**Employment Type:** Part Time

**Length of Work Year:** 9.55 months per year

**Salary:** \$25.26 - \$30.70 (Range 44, 5 Steps) \*Per CSEA contract, hiring maybe made up to step 3

**Number Openings: (At time of posting)** 2

**Contact:** Donna Johnson

**Email:** johnsond@fvsd.us

**Phone:** 714-843-3228

### Requirements / Qualifications

**Experience:** Job-related experience is required.

**Education:** Targeted, job-related education with study in job-related area.

**Certifications:** Current CPR and First Aid

Completion of Pro-Act and Applied Behavior Analysis trainings by end of probationary period.

### Comments and Other Information

Applications will be screened for minimum qualifications before the performance interview.

Applicants that meet the minimum requirements will be invited via email to the technical interview that is tentatively scheduled for: August 15, 2023 (AM). Please watch your email for further information once you apply.

## Child Care Program Technician at Fountain Valley Elementary



### Job Information

**Date Posted:** 8/4/2023

**Application Deadline:** 8/25/2023 3:30 PM Pacific

**Employment Type:** Full Time

**Length of Work Year:** 12

**Salary:** \$4,255 - 5,168 per month  
(Range 41, 5 steps) \*Hiring mat be  
made up to step 3 per CSEA  
contract)

**Number Openings: (At time of posting) 1**

**Contact:** Donna Johnson

**Email:** johnsond@fvsd.us

**Phone:** 714-843-3228

### Requirements / Qualifications

#### EDUCATION AND EXPERIENCE REQUIREMENTS

Job-related experience  
Job-related education with study in a job-related area.

A current resume is required.

### Comments and Other Information

This position is for 12 months per year and 40 hours per week.

Applicants who meet the minimum qualifications will be invited to participate in the examination process on FRIDAY, September 1, 2023, in the morning. Please watch your email for an invite and further information, including the test time.

The test will be given at the Fountain Valley District Office at 10055 Slater Avenue, Fountain Valley, Ca 92708. Please bring a valid I.D., such as a driver's license or passport. Please allow at least 2 hours for processing and test time. A passing score must be received to continue to the interview. Please watch your email for further information and updates.

## Extended School Program Coordinator at Fountain Valley Elementary



### Job Information

**Date Posted:** 8/8/2023

**Application Deadline:** Until Filled

**Employment Type:** Full Time

**Length of Work Year:** 9.6

**Salary:** \$4,379 - \$5,322 (Range 44, 5 steps) \*Per CSEA contract hiring may be made up to step 3

**Number Openings: (At time of posting)** 1

**Contact:** Donna Johnson

**Email:** johnsond@fvsd.us

**Phone:** 714-843-3228

### Requirements / Qualifications

Bachelor's degree in a job-related area with a valid Site Supervisor Permit

Two years of related experience including some lead or supervisory responsibilities.

Valid Pediatric First Aid and CPR certificate.

Copies of transcripts and Site Supervisor Permit, as well as pediatric certificates, must be attached to your application.

### Comments and Other Information

Qualified applicants will be invited via email to attend the first written test, scheduled for the morning on Thursday, August 31, 2023, at the Fountain Valley School District, 10055 Slater Avenue, Fountain Valley, CA 92708. To be qualified and invited to test, all documents listed above must be attached to your application.

Please allow at least 1 hour and 30 minutes for check-in, instructions, and the test. Please bring a valid I.D. such as a driver's license or passport.

## Extended School Program Instructor at Fountain Valley Elementary



### Job Information

**Date Posted:** 7/14/2023

**Application Deadline:** 7/31/2023 3:30 PM Pacific

**Employment Type:** Part Time

**Length of Work Year:** 9.6

**Salary:** \$20.89 - \$25.39 per hour  
(Range 25, 5 Steps)\*Per CSEA  
contract, hiring may be made up to  
step 3

**Number Openings: (At time of posting) 1**

**Contact:** Donna Johnson

**Email:** johnsond@fvsd.us

**Phone:** 714-843-3228

### Requirements / Qualifications

Any combination equivalent to graduation from high school supplemented by 12-semester units from an accredited college in early childhood education or coursework in child development, elementary education, recreation or related field, AND job-related experience.

A valid Pediatric First Aid and CPR certificate.

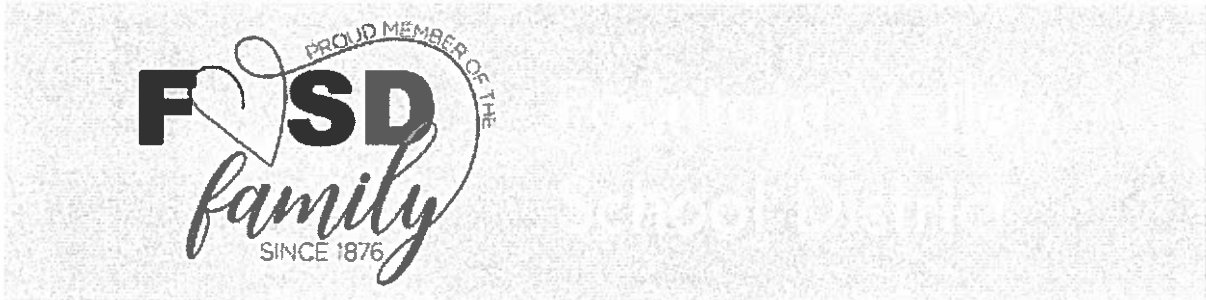
Copies of transcripts or report cards, as well as pediatric certificates, must be attached to your application.

### Comments and Other Information

Please attach a copy of the transcripts or report cards showing completion of the required units and a valid Pediatric First Aid and CPR certificate.

Those candidates meeting the minimum qualifications listed above will be invited to the test in the morning on Thursday, August 3, 2023, at the Fountain Valley School District Office, 10055 Slater Avenue, Fountain Valley. Please watch your email for invites an invitation and time. Please bring a valid ID and allow 1 1/2 hours for the test and instructions.

## Instructional Assistant - Bilingual (Spanish) at Fountain Valley Elementary



### Job Information

**Date Posted:** 8/9/2023

**Application Deadline:** 8/30/2023 3:30 PM Pacific

**Employment Type:** Part Time

**Length of Work Year:** 9.6 months per year

**Salary:** \$21.55 - \$26.19 per hour (Range 28, 5 steps) \*Per CSEA contract hiring may be made up to step 3

**Number Openings: (At time of posting)** 1

**Contact:** Donna Johnson

**Email:** johnsond@fvsd.us

**Phone:** 714-843-3228

### Requirements / Qualifications

**Experience:** Job related experience is required.

**Education:** Community college and/or vocational school degree with study in job-related area.

The vacancy is for I.A. Bilingual Spanish. The position is 15 hours per week - M.T.W.F. 8:00 a.m. - 11:45 a.m.

### Comments and Other Information

All applicants are invited to attend the written test, scheduled for September 1, 2023, at 11:00 a.m. The test will be held at the Fountain Valley School District Office, 10055 Slater Avenue, Fountain Valley, CA 92708. Please bring a valid ID such as a driver's license or passport. Applications will be screened for the minimum qualifications following the written test. Candidates who pass each part of the written test and the oral interview will be considered for hire. Candidates that have already passed the No Child Left Behind (NCLB) test will not need to retake the test but must contact Lisa at [ocainl@fvsd.us](mailto:ocainl@fvsd.us) or 714 843-3225 to verify scores by 1:00 p.m. on August 30, 2023. Please watch your email for updates.



## Instructional Assistant, Deaf and Hard of Hearing at Fountain Valley Elementary



### Job Information

**Date Posted:** 7/19/2023

**Application Deadline:** Until Filled

**Employment Type:** Part Time

**Length of Work Year:** 9.6 months/year

**Salary:** \$21.55 - \$26.19 per hour  
(Range 28, 5 steps) \*Per CSEA  
contract hiring may be made up to  
step 3

**Number Openings: (At time of posting)** 2

**Contact:** Donna Johnson

**Email:** johnsond@fvsd.us

**Phone:** 714-843-3228

### Requirements / Qualifications

The two current vacancy hours are 28.75 and 13.0 per week

**Experience:** Job-related experience is required.

**Education:** Community college and/or vocational school degree with study in a job-related area.

All applicants are invited to attend the first written test Scheduled for August 9, 2023, at 9:00 a.m.  
Please watch your email for further testing dates.

Candidates who have already passed the No Child Left Behind (NCLB) test will not need to retake the test but must contact Lisa at [ocainl@fvsd.us](mailto:ocainl@fvsd.us) to verify scores before August 9, 2023, for the first test or the day before each test.

### Comments and Other Information

The test will be held at the Fountain Valley School District Office, 10055 Slater Avenue, Fountain Valley, CA 92708. Please bring a valid ID such as a driver's license or passport. Applications will be screened for the minimum qualifications following the written test. This examination process is being conducted to add to our substitute lists as well as to fill current and future vacancies. Candidates who pass each part of the written test and the oral interview will be considered for hire.

## **Instructional Assistant (TK), IA Mild/Moderate and IA Moderate/Severe at Fountain Valley Elementary**



### **Job Information**

**Date Posted:** 7/19/2023

**Application Deadline:** 8/8/2023 3:30 PM Pacific

**Employment Type:** Part Time

**Length of Work Year:** 9.6 months/year

**Salary:** \$20.89 - \$25.39 per hour  
(Range 25, 5 steps) for Instructional  
Assistant Mild/Moderate

**Number Openings: (At time of posting) 6**

**Contact:** Donna Johnson

**Email:** johnsond@fvsd.us

**Phone:** 714-843-3228

### **Requirements / Qualifications**

Job Descriptions for the three positions can be found on the Fountain Valley School District website, which includes experience and educational requirements.

All applicants are invited to attend the written test Scheduled for August 9, 2023, at 9 a.m.

Candidates that have already passed the No Child Left Behind (NCLB) test will not need to take the test again but must contact Lisa at [ocainl@fvsd.us](mailto:ocainl@fvsd.us) to verify scores before the August 9, 2023 test.

IA Kinder hours are 17.5 and IA Transitional Kinder hours are 28.0 per week and \$20.10 - \$24.46 per hour (Range 21, 5 steps). Per the CSEA contract hiring maybe be made up to step 3.

IA Mild/Moderate hours are 28.75 per week and \$20.89 - \$25.39 per hour (Range 25, 5 steps). Per the CSEA contract hiring maybe be made up to step 3.

IA Moderate/Severe hours are 28.75 per week and \$21.99 - \$26.72 per hour (Range 30, 5 steps). Per the CSEA contract hiring maybe be made up to step 3.

## **Comments and Other Information**

The test will be held at the Fountain Valley School District Office, 10055 Slater Avenue, Fountain Valley, CA 92708. Please bring a valid ID such as a driver's license or passport. Applications will be screened for the minimum qualifications following the written test. This examination process is being conducted to add to our substitute lists as well as to fill current and future vacancies. Candidates who pass each part of the written test and the oral interview will be considered for hire.

## Preschool Instructor at Fountain Valley Elementary



### Job Information

**Date Posted:** 7/14/2023

**Application Deadline:** 7/31/2023 3:30 PM Pacific

**Employment Type:** Part Time

**Length of Work Year:** 9.6 months per year

**Salary:** \$22.65- \$27.53 per hour  
(Range 33, 5 steps) \*Per CSEA  
contract hiring may be made up to  
step 3

**Number Openings: (At time of posting)** 1

**Contact:** Donna Johnson

**Email:** johnsond@fvsd.us

**Phone:** 714-843-3228

### Requirements / Qualifications

**Education and Experience Requirements:**

Bachelor's degree in a job-related area with a minimum of 24 college-level semester units in early childhood education or child development and includes the three core courses: Child Growth & Development, School, Family & Community, and Program/Curriculum.

One year of teaching experience in a licensed child care center or comparable group child care program.

**Certificates and Licenses:**

Early Childhood Education Certificate - Site Supervisor or higher.

Valid Pediatric First Aid and Pediatric CPR certificates, and a Valid California Driver License

### Comments and Other Information

Please attach copies of the required certificates (valid Children's Center Permit, valid Pediatric First Aid and Valid Pediatric CPR certificates, and unofficial transcripts or report cards showing completed college units). Applications will be reviewed, and those applicants submitting the required information showing they meet the above minimum qualifications will be invited to a written test scheduled for mid-morning on August 3, 2023, at the Fountain Valley School District Office, 10055 Slater Avenue, Fountain Valley. Please bring a valid I.D. and allow 1.5 hours for the test and instructions.

## Sr. Payroll Technician at Fountain Valley Elementary



### Job Information

**Date Posted:** 8/10/2023

**Application Deadline:** Until Filled

**Employment Type:** Full Time

**Length of Work Year:** 12 months

**Salary:** \$5,450 - \$6,622 / month, range 66 with 5 steps (hiring may be made up to step 3, per CSEA contract)

**Number Openings: (At time of posting)** 1

**Contact:** Donna Johnson

**Email:** johnsond@fvsd.us

**Phone:** 714-843-3228

### Requirements / Qualifications

The minimum qualifications for this position are as follows:

Job-related experience with increasing levels of responsibility is required  
Targeted, job-related education with study in job-related areas.

The examination process will consist of a written test and a technical interview to be held on separate dates. Those candidates meeting the minimum qualifications stated above and in the job description will be invited to the test. The test will be held at the District Office at 10055 Slater Ave in Fountain Valley. Please watch for information regarding the test time, which will be sent by email. Multiple tests may need to be scheduled.

Please allow about two hours to complete the test. You will be asked to show a photo ID (driver's license). Calculators are permitted and will be supplied.

### Comments and Other Information

Complete applications and a resume are required to determine eligibility and to assist in determining whether candidates meet the minimum qualifications.